

## Bath Bridge Club

### Committee Meeting

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Crosspath Cottage, Camerton

Monday 10<sup>th</sup> April 2006 @ 19:30

**Attendees:-** John Marshall, Trevor Purches, Susie Gall, Helen Parkes, Eric Smith, David Allgood, Pat Davies, Christine MacFarlane, Gillian Allan

**Apologies:-** Chris Jones

#### 1. Notes on Actions From Committee Meetings on 3<sup>rd</sup> October 2005 and 11<sup>th</sup> January 2006

	What	Who	When
2.32	Decision about what to do with club bookcase deferred until future committee meeting		
2.34	Eric will approach Andrew Clarke to tell him committee interested in twinning, before Andrew's meeting in July	Eric	
3.3	Implementation of EBU changes – to be taken up by John at future committee meeting	John	
3.6	Scoring: deferred. Scorebridge to be assessed	Chris	
3.7	Mending old printer: deferred		
3.11	Eric has assessed alternatives to duplimate machine and the duplimate machine remains the best option to date		
3.12	Bridgemate: John has received info from Phil and this will be taken up again at future committee meeting	John	
3.13	Telephone line: not necessary at present		
3.14	Laptop improvements: deferred until necessary		
3.15	Changes to disciplinary procedure: deferred until next committee meeting		
3.17	New duplimate machine felt not to be necessary at present		
3.18	Servicing of duplimate machine: not necessary		
3.21	Permanent notice of evacuation procedures to be affixed at club	Gillian	
3.23	Scorers roster: John will add Christine to list of scorers then will ask scorers if they feel roster necessary	John	
3.25	Creation of system of consulting directors: to be discussed after appointment of CCTD		
3.28	Team selection issues: deferred until next committee meeting		

#### 2. Actions List

	What	Who	When
4.1	Chris taking over website liaison and running.	Chris	

	Improvements to website in progress. Web team have agreed site will need to be rebuilt. Results page in progress, Teaching page updated.		
4.2	Club logo in progress	Helen	
4.3	Duplimate machine currently fine now room dry. Printer ok – Eric trying out better quality paper		
4.4	List of roles: see section 3 Trevor will send out details of roles John to approach Phil Green about appointing Phil CCTD	Trevor John	
4.5	John to reword rule changes prior to AGM	John	03/07
4.6	It was felt not to be appropriate to co-opt additional people onto the committee		
4.7	Helen will devise a “light” list of points of etiquette, which can be incorporated in the next Newsletter and given to new members when they join.	Helen	
4.8	A viable option for Monday evening activities is to be devised for discussion at the next committee meeting	Eric Chris Gillian	
4.9	The phone number for Randall’s is to be publicised on website	Chris	
4.10	Eric, in collaboration with Phil Green, is to organise sending selected people to directors course in Cheltenham. If these people are willing to direct at Bath Bridge Club then the club will pay for the to attend. Those felt not to be ready for EBU course will receive further in-house tuition – to be arranged	Eric	
4.11	Eric is to distribute to the committee the list of names of those willing to help run evenings at the club and to approach some of those who expressed willingness to help	Eric	
4.12	Eric will organise the purchase of 5 tables, 5 cloths, one full set of boards and 2 sets of 37-48 to match the existing sets for Wednesdays	Eric	
4.13	Bath Football club is arranging for extra coffee cups and an additional machine		
4.14	Gillian to check provision of wheelchair access	Gillian	
4.15	Butler scoring – to be discussed with CCTD	Gillian CCTD	
4.16	Pat is to arrange for county events to be publicised on notice board and announced in club. Pat will also help to keep the web group informed of events, for the site calendar	Pat	
4.17	The new club programme/calendar should be prepared before August	Pat Gillian	07/06
4.18	Trevor to send out revised change to disciplinary procedure for voting at next committee meeting	Trevor	
4.19	Letters from members to be revised and incorporated in next Newsletter	Helen	
4.20	Trevor will issue instruction to directors that they must not give judgements or rulings at their own table	Trevor	
4.21	CCTD to be requested to increase the frequency of directors days		

4.23	Eric to put notice about Bath Football Club lottery on notice board, but is to make clear that this is an exception made because we rent rooms from BFC.	Eric	
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### 3. List of Roles

Chairman	John Marshall
Secretary	Gillian Allan
Treasurer	Susie Gall
Vice Chairman	Trevor Purches
Membership Secretary	Susie Gall
Master Points Secretary	Trevor Purches
Publicity	Helen Parkes
Web Master Liaison	Chris Jones
Tournament Secretary	Pat Davies
Playing Equipment	Eric Smith
Laptop and CASS administration	Trevor Purches
Duplimate machine and printer	Chris Jones
Housekeeping	Christine MacFarlane
Partnering arrangements	Marion Cowley
	Christine MacFarlane (backup)
	Mike Lees (Wednesdays)
Assistant Treasurers	Eric Smith
	Helen Parkes
County Representative	John Marshall
Representative on Disciplinary Sub-Committee	Helen Parkes
Wednesday Representative/Coordinator	David Allgood
Liaison with Football Club	Eric Smith
	Gillian Allan
CCTD	To be arranged

#### Notes:

It was agreed unanimously that Phil Green should be approached and offered the position of CCTD.

It was agreed unanimously that next year the Vice Chairman should be elected, with nominations for the position formally seconded and submitted prior to a secret ballot. Trevor is transferring some technical roles to Chris, including duplimator, printer and possible implementation of Scorebridge.

The disciplinary sub-committee currently consists of Helen, the Chairman and Secretary; in the future the Secretary is to be replaced by a club director.

### 4. New members since last committee meeting

Nick Guinness, Alan Taylor and Jackie Taylor

### 5. Thanks to Eric Smith for his hospitality

### 6. Next Meeting

Will be at Helen Parkes' house, Weston Park, on Monday 5<sup>th</sup> June 2006 @ 19:30