

## Bath Bridge Club Committee Meeting

@

**Christine MacFarlane's house,  
Friday 30<sup>th</sup> March 2007 @ 19:30**

**Attendees:-** John Marshall, Rita Bierwirth-James, Phil Cooke, David Allgood, Pat Davies, Christine MacFarlane, Chris Jones, Gillian Allan, Trevor Purches, Susie Gall

### 1. Notes on Actions from Committee Meetings on 20<sup>th</sup> September and 4<sup>th</sup> December 2006 and 16<sup>th</sup> February 2007

	What	Who	When
6.10	Chris will chase up repair of spare laptop.	Chris	
7.16	The results for Green Pointed events cannot be sent to the EBU using Scorebridge.	Info	
7.20	Deferred until necessary.	Chris	
7.23	All trainee directors are now members of the EBU.	Info	
8.1	Bill received from Bath Football Club, refund claim for Garden Cities losses in progress.	Susie	
8.3	Investigation of online or standing order payment of membership is deferred.	Susie	
8.22	Bath Football Club discussed provision of disabled facilities at their last board meeting and are looking into grants.	Info	
8.25	Chris and Christine have taken over organisation of Monday evenings.	Info	

### 2. Actions List

	What	Who	When
9.1	Committee Roles have been assigned and these will be documented by Trevor.	Trevor	
9.2	Pat will put a note on the directors rota to the effect that directors are responsible for organising someone to collect table money, and that this person must write in the book who collected it and how much. They can then keep the money and write a cheque or if they have online banking, can pay online.	Pat Info	
9.3	Gillian will ask the Wiltshire secretary if they have representatives from each Wiltshire club on their committee.	Gillian	
9.4	If needed, Trevor or Rita can be County Rep., depending on Trevor's availability.	Trevor Rita	
9.5	Chris will approach Paul Cooper about Paul joining the web team.	Chris	
9.6	Gillian will ask Paul Williams what happened to the broken chair.	Gillian	
9.7	Once a month players should be asked to check their bidding boxes, to replace worn or missing cards.	David	
9.8	Assessment of trainee directors will be organised by Pat and	Pat	

	Trevor.	Trevor	
9.9	It was agreed that once roles are finalised, people in those roles are responsible for documenting procedures where appropriate/necessary.	Info	
9.10	David will be given the material for new tablecloths and chair-coverings, to be used as necessary.	David	
9.11	Decision about who should now organise club weekends away is deferred.	Info	
9.12	Trevor was unanimously elected as Vice Chairman.	Info	
9.13	It was decided to appoint Trevor as CCTD, to be helped by Pat when necessary.	Info	
9.14	John will write to Phil Green to inform him of the CCTD appointment and to thank him for all he has done in this role. John will submit a draft of this letter to the committee for comment prior to sending.	John	
9.15	Gillian will write up Helen's proposition as a formal rule change, for voting on at next years AGM.	Gillian	
9.16	The cost for 25 sets of Bridgemate has been reduced to £2800, assuming the club does its own installation. It was agreed that some of the saved money could be used to buy a screen to display scores throughout the evening.	Info	
9.17	A sub-committee consisting of John, Phil and Chris will organise the purchase of Bridgemate, look into purchase of a suitable screen and report back to the committee	John Phil Chris	
9.18	Gillian will contact the Wiltshire Chairman about when we can officially transfer to Wiltshire (i.e. before or after the Wiltshire AGM). Gillian will then contact the EBU.	Gillian	
9.19	David will ask the Wednesday players if they want Butler scoring.	David	
9.20	Pat will find out more about the handicapped teams evening at Bristol.	Pat	
9.21	It was decided to begin by having Butler scoring on the first Tuesday or Thursday of each month, alternately, starting on Thursday 5 <sup>th</sup> April. On evenings where sim. pairs are due then the next free evening can be used or Butler can be postponed until the next month.	Info	
9.22	David will approach the Wednesday players who have not paid their membership, prior to Susie contacting everyone who hasn't renewed.	David Susie	
9.23	The Newcomers Pairs was financially a slight loss but very good in terms of atmosphere and that it has encouraged new people to visit the club on a normal playing night.	Info	
9.24	It was decided that the directors honorarium should also be paid to the trainees who have directed, and that next year (from 1 <sup>st</sup> April) the system should be changed so that directors don't pay table money when directing.	Info	
9.25	Chris is catching up with updating the website and requests feedback/suggestions from committee.	Info	
9.26	Phil will look into liking the calendar to other events on in Wiltshire, Avon etc.	Phil	
9.27	All agreed that the club website is very good.	Info	
9.28	Phil will supply Gillian with files of hands for the next 3	Phil	

	months and Gillian will have those printed. They can then be stored in sealed envelopes until use.	Gillian	
9.29	Trevor will look into buying a laptop or desktop for bridgemate.	Trevor	
9.30	Chris and Christine will devise a rota of directors for Monday evenings. It was agreed that Monday evenings should continue, with re-advertisement if numbers drop. It was agreed that it would be better to have only one movement and a sit out if necessary, so that fewer helpers would be needed. The decision about whether or not to pay for bar staff over the summer, or indeed whether to run Monday evenings over the summer, will depend on numbers in the next couple of months. It was decided to keep using previously used boards rather than buying a set for Mondays.	Chris Christine  Info	
9.31	Pat will look into organising teams events for Mondays, to help increase numbers.	Pat	
9.32	Susie will email to the Committee the updated excel spreadsheet of members' details. Phil will look into transferring this to create a database of details on Outlook.	Susie Phil	
9.33	Chris will approach Lesley about either Lesley or Simon creating an electronic version of her logo.	Chris	
9.34	Gillian will check with Paul Williams if the football club would object to objects such as a screen and notice-board being put up on the wall in the playing room.	Gillian	
9.35	David will look into the purchase of a larger club notice-board.	David	
9.36	Pat will look into running competitions such as ladies pairs on club nights.	Pat	
9.37	Chris will re-word "main evenings" on the website.	Chris	

### **3. New members since last committee meeting**

Roger Bendall, Thomas Martland and Joy Oura.

### **4. Thanks to Christine MacFarlane for her hospitality**

### **5. Next Meeting**

The next meeting will be at Chris Jones' house on Monday 2<sup>nd</sup> July 2007 @ 19:30.